

One Essex Plaza Tenant Association, Inc.
1060 Broad Street, Suite 852
Newark, N.J. 07102
973-642-4465

February 19, 2004

VIA HAND DELIVERY

Essex Plaza Management
1060 Broad Street
Newark, New Jersey 07102

Attention: Kenneth Pagano

Dear Mr. Pagano:


One Essex Plaza Tenants Association, Inc. will be hosting a Black History Awareness Program on Tuesday, February 24, 2004. As you are aware, there are primarily African American tenants residing at 1060 Broad Street. We plan to have a program that will be informative, as well as enjoyable for all residents regardless of their ethnicity.

Upon discussing with other residents, we are aware that the Community Room will be available on Tuesday, February 24, 2004. We are requesting to reserve the Community Room from 6:00 PM until 8:30 PM on February 24th, in order not to interfere with your regularly scheduled programs.

In addition, we would like to advise you that previously we have requested use of the Community Room from The Swinging Seniors to no avail. As tenants of 1060 Broad Street, we are requesting to use our Community Room. The program is free and will be available for all tenants.

Thank you for your consideration in this matter.

Sincerely,


Stephan T. Botoe,
President

cc: Honorable Frank Lautenberg, U.S. Senator
Honorable Jon Corzine, U.S. Senator Chairman of Housing
Honorable Robert Menendez, U.S. Congressman
Alphonso Jackson, Secretary of U.S. Housing & Urban Development
Walter Kreher, Director NJ Housing & Development
Frank Hutchins, Director NJ State Tenants Alliance